

## Weekly Job Search Form

Harris County Domestic Relations Office, **Community Supervision Unit**  
 1310 Prairie Street, Suite 600, Houston, TX 77002  
 Phone (713)-274-7302; Fax (713)-437-4732

While on community supervision, you are court ordered to report weekly when unemployed or not employed full-time. Failure to report each week will be reported to the Court. To be in compliance, you must:

1. Report weekly to a Texas Workforce Solutions Center for employment assistance;
2. Apply for a minimum of three (3) jobs each week;
3. Complete the information below with verification from a Workforce Solutions representative; and
4. Submit this form to your community supervision officer during your monthly office visit.

As a reminder, your probation requires you to contact your community supervision officer immediately upon obtaining new employment information (employer name, address, phone number, and fax number).

Probationer: \_\_\_\_\_

Cause Number: \_\_\_\_\_

Applying Date	Employer	Type of Position	Method of Applying (circle)
			Fax    In Person    Internet
			Fax    In Person    Internet
			Fax    In Person    Internet
Workforce Solutions Rep. _____		Date: _____	Workforce Location _____

Applying Date	Employer	Type of Position	Method of Applying (circle)
			Fax    In Person    Internet
			Fax    In Person    Internet
			Fax    In Person    Internet
Workforce Solutions Rep. _____		Date: _____	Workforce Location _____

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			Fax    In Person    Internet
Workforce Solutions Rep. _____		Date: _____	Workforce Location _____

I acknowledge that the above information is true and correct. \_\_\_\_\_  
 Probationer's Signature/Date